



# Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Moortown Baptist Church,  
204 King Ln, Moortown, Leeds LS17 6AA  
Monday, 4th September, 2023 at 6.00 pm**

**Councillors:**

J Dowson	- Chapel Allerton;
M Rafique	- Chapel Allerton;
E Taylor	- Chapel Allerton;
M France-Mir	- Moortown;
S Hamilton	- Moortown;
M Shahzad	- Moortown;
J Bowden	- Roundhay;
Z Hussain	- Roundhay;
L Martin	- Roundhay;

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





**Agenda compiled by:** Natasha Prosser - 0113 37 88021  
Governance Services Unit, Civic Hall, Leeds LS1 1UR  
**Head of Locality Partnerships:** Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:  
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree  
Moortown - Moortown Corner Shops; Gledhow Valley Woods  
Roundhay – Oakwood Clock; Roundhay Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-  RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING - 12 JUNE 23</b></p> <p>To confirm as a correct record the minutes of the previous meeting held Monday, 12<sup>th</sup> June 2023.</p>	7 - 14
8			<p><b>BEST CITY AMBITION UPDATE</b></p> <p>To receive and consider the attached report of the Intelligence and Policy Officer which introduces a verbal update on an update of the Best City Ambition refresh and linking the discussion to local issues relevant to the specific committee area.</p>	15 - 16
9			<p><b>LIFELONG LEARNING COMMUNITY COURSES UPDATE</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which introduces a verbal update on what the Community Outreach Team could offer in terms of courses in the community.</p>	17 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2023/24.</p>	19 - 32
11			<p><b>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides an update on the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p>	33 - 50
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next formal meeting as Monday, 27<sup>th</sup> November 2023 at 6pm.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## INNER NORTH EAST COMMUNITY COMMITTEE

**MONDAY, 12TH JUNE, 2023**

**PRESENT:** Councillor M Shahzad in the Chair

Councillors J Bowden, M France-Mir,  
S Hamilton, L Martin, M Rafique and  
E Taylor

### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

### **2 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

### **3 Late Items**

There were no formal late items.

### **4 Declaration of Interests**

No interests were raised.

### **5 Apologies for Absence**

Apologies were received from Councillors Dowson and Hussain.

### **6 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

A local resident attended the meeting and commented on the process of Community Committees and active engagement that takes place between officers, elected members and residents. The local resident commended the work of the Inner North East Community Committee. However, commented that further dialogue is needed between residents and the local authority. Members explained the various mechanisms on consulting with local communities, and how there is also workshops and public forums directly related to issues experienced in the local community.

### **7 Minutes of the previous meeting**

Draft minutes to be approved at the meeting  
to be held on Monday, 4th September, 2023

**RESOLVED** – That the minutes of the previous meeting held Monday, 27<sup>th</sup> February 2023, be approved as an accurate record.

## 8 Community Committee Appointments 2023/2024

The report of the City Solicitor requested the Community Committee to note the appointment of Cllr M Shahzad as Chair of the Inner North East Community Committee for 2023/24 as agreed at the recent Annual Council Meeting and also invited the Committee to make appointments to those positions detailed in section 6 of the submitted report.

Members also noted the appointment of Councillor J Dowson as Deputy Chair for the 2023/24 municipal year.

**RESOLVED** – To note the appointment of Cllr M Shahzad as Chair of the Inner North East Community Committee for 2023-24, as well as Councillor J Dowson as Deputy Chair and to appoint to the positions set out in the submitted report as follows:

<b>Organisation / Outside Body</b>	<b>No. of places</b>	<b>Appointed</b>
Moor Allerton Elderly Care	1	M Shahzad
Community Action for Roundhay Elderly	1	Z Hussain
2Gether Cluster (Chapel Allerton or Moortown)	1	E Taylor and M Rafique (shared role)
ARM (Alwoodley, Roundhay and Moortown) Cluster	2	Z Hussain and M France-Mir
Chapelton CAB	1	J Dowson
Inner North East Housing Advisory Panel	3	J Dowson, S Hamilton, and L Martin
HATCH (Harehills, Chapelton & Burmantofts and Richmond Hill) Local Care Partnership	1	E Taylor
Central (includes Meanwood & Moortown) Local Care Partnership	1	M Shahzad
Children's Services Champion	1	Z Hussain
Environment Champion	1	J Bowden
Community Safety Champion	1	M Rafique
Employment, Skills, and Welfare Champion	1	M France-Mir
Health, Wellbeing, and	1	E Taylor

Draft minutes to be approved at the meeting to be held on Monday, 4th September, 2023

ASC		
Corporate Parenting Board	1	M France-Mir

## 9 Inner North East Community Committee - Finance Report

The report of the Head of Locality Partnerships provided an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2023/24.

Projects as outlined in the submitted report were discussed and agreed as follows:

<b>Project</b>	<b>Organisation</b>	<b>Ward</b>	<b>Amount</b>	<b>Decision</b>
Improving Gledhow lake, beck and woodland for nature and the local community	Friends of Gledhow Valley Woods	Chapel Allerton, Moortown and Roundhay	£5,000 (Wellbeing 2023-24)	Approved
Getting older staying healthy	Moor Allerton Elderly Care (MAE Care)	Moortown	£1,943.50 (Wellbeing 2023-24)	Approved
Meanwood Valley Bioblitz	The Meanwood Road Project	Moortown	£1,800.00 (Wellbeing 2023-24)	Approved
Changing Table and Education Tables Project	Meanwood Valley Urban Farm	Chapel Allerton, Moortown and Roundhay	£2763.00 (Wellbeing 2023-24)	Approved
Prince Philip Centre PHAB Club	Prince Philip Centre PHAB Club	Chapel Allerton, Moortown and Roundhay	£1635.54 (Wellbeing 2023-24)	Approved
Windrush 75 Celebration	BM Wellbeing Village and BBSA	Chapel Allerton, Moortown and Roundhay	£1,565.00 (Wellbeing 2023-24)	Approved
Chapeltown CMC-Play Scheme	Chapeltown CMC-Play Scheme	Chapel Allerton	£2,000.00 (Wellbeing 2023-24)	Approved
Meanwood Junior Play Scheme/Moor Allerton Play Scheme	Meanwood Junior Play Scheme	Moortown	£1,300.00 (Wellbeing 2023-24)	Approved
Prince Philip Centre Play Scheme	Meanwood Junior Play Scheme	Moortown	£2,100.00 (Wellbeing 2023-24)	Approved
Art Camp @ Aldertree Primary School 2023/24	Artcampuk	Chapel Allerton	£5,000 (YAF)	Approved

CYDC Real Chance Health Multi Sports Camp	Chapelton Youth Development Centre	Chapel Allerton	£3,330.00 (YAF)	Approved
MVUF Environment Summer Playscheme	Meanwood Valley Urban Farm	Chapel Allerton, Moortown and Roundhay	£4,574.00 (YAF)	Approved
New Horizon Summer Youth Project	New Horizon Community School	Chapel Allerton, Moortown and Roundhay	£1,100.00 (YAF)	Approved
Feel Good Holiday Club	Feel Good Factor	Chapel Allerton	£2,500 (YAF)	Approved
Multi-Sport Activity Camp with Swimming	Leeds City Council Active Leeds – Scott Hall Leisure Centre	Chapel Allerton, Moortown and Roundhay	£5,450.00 (YAF)	Approved
Meanwood Olympics	InterACT Church and Community Partnership	Chapel Allerton and Moortown	£2,422.50 (YAF)	Approved
Holiday Activity Fund	gbo Union Yorkshire, CIC	Chapel Allerton, Moortown and Roundhay	£500 (YAF)	Approved
LCC - Mini Breeze	LCC Breeze Team	Chapel Allerton, Moortown and Roundhay	£3,800.00 (YAF)	Approved

The following was discussed:

- Members approved the minimum conditions as set out in paragraph 14 of the submitted report.
- Table 1 of the submitted report set out the Wellbeing Revenue Budget 2023/24. There is a remaining available balance of £43,392.83.
- Delegated decisions taken since the last Community Committee meeting on 27<sup>th</sup> February 2023. Further to a query regarding maintenance and up-keep of Public Access Defibrillator Pads, the Localities Officer confirmed further considerations need to be taken around possible use of ring-fencing money to account for any implications.
- 1 declined projects since the last Community Committee meeting on 27<sup>th</sup> February 2023 - Active Youth Project.

- Ward Pots Budget 2023/24. There is a remaining balance of £48,719.11, as detailed in Table 2 of the submitted report.
- Youth Activities Fund Position, as detailed in Table 3 of the submitted report. It was noted there is a remaining balance of £29,051.28. Table 4 provided an overview of all the projects for consideration and approval totalling £28,676.50.
- Capital Budget 2023/24 as detailed in Table 5 of the submitted report. It was noted there is a remaining balance of £3,948. An injection has not yet been received for the current year.
- Community Infrastructure Levy (CIL) Budget 2023/24. There is a remaining balance of £86,293.54 as detailed in Table 6 of the submitted report.

**RESOLVED – To:**

- Note details of the Wellbeing Budget position (Table 1)
- Consider the applications as set out in the table above
- Note details of the projects approved via Delegated Decision
- Note details of the projects Declined
- Note details of Skips & Ward Pots (Table 2)
- Note details of the Youth Activities Fund (YAF) position (Table 3)
- Note details of the Capital Budget (Table 5)
- Note details of the Community Infrastructure Levy Budget (Table 6)

**10 Inner North East Community Committee - Update Report**

The report of the Head of Locality Partnerships an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.

The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

The following Sub Group nominations were made:  
Community Safety and Environmental Sub Group

Chapel Allerton Ward	Moortown Ward	Roundhay Ward
Cllr M Rafique	Cllr M Shahzad	Cllr J Bowden

Finance Sub Group

Chapel Allerton Ward	Moortown Ward	Roundhay Ward
Cllr J Dowson	Cllr S Hamilton	Cllr L Martin

Members were referred to Appendix 1 of the submitted report, which detailed an update from LCC Youth Service. The Localities Officer provided the following information:

- A breakdown of the four areas LCC Youth Service consider a priority; reduce crime and anti-social behaviour, encourage healthy eating and

physical activity, minimise the misuse of drugs, alcohol, and tobacco and improve social, emotional, and mental health & wellbeing.

- A breakdown of the reporting period for sessions delivered across the Inner North East Community Committee area in each of the priority areas as identified above.
- The total number of attendees from the Inner North East Community Committee area were as follows:
  - Chapel Allerton – 485
  - Moortown – 184
  - Roundhay – 282
- LCC Youth Service face challenges with the mobile units used to deliver Youth Work across communities. There will be a review to replace the units subject to a financial cost.

The following updates were provided:

- Health and Wellbeing update (Councillor E Taylor) Following the Covid-19 pandemic, LCC Adult Social Care is still struggling, and a number of people are suffering with mental health issues. The workload on the service is very demanding and they're doing their utmost to ensure people are receiving their services across Leeds. Preventative measures are taking place to aid people suffering with mental health issues.
- Community Safety update (Councillor M Rafique) Anti-social behaviour related statistics are stable. There is a focus on issues associated with West Avenue and an update on this hasn't yet been received. A new Policing Inspector is expected. Further to this update, Councillor Taylor explained that she is the new Chair of the Police and Crime Panel and will share crime related figures in the locality with members.
- Leeds Housing Advisory Panel Update – the on-line 'walkabout' closed at the end of January and the number of participants were very high. There were a high number of interactions and people placing comments and raising issues on the map. The budget for the HAP has been reduced by 10% for 2023/24.
- Community Heroes 'Thank You Event' – the event was positive and successful. Members thanked the Localities Officer and recognised his great effort of pulling together the event and recognised the importance of ensuring the Third Sector are thanked for all of their work and noted events such as these may entice more people into voluntary work.
- Environment update (Councillor J Bowden) – a large number of residents are positive in terms of the relaxed mowing policy and great efforts have gone into the de-carbonisation work across the city. Councillor Bowden explained he would be interested in seeing the effects of such work across schools in the Inner North East Community Committee area, particularly for those schools who have been struggling more so with energy costs.
- It was noted that in relation to the Windrush Event, all 200 tickets have now sold out, and the event will take place Friday, 16<sup>th</sup> June 2023.

**RESOLVED – To:**

- a) Note the contents of the report and updates provided during the meeting.
- b) Consider Sub Group nominations as approved and set out above.

## **11 Community Committee Youth Summit/Youth Activity Fund Consultation Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update on the Community Committee Youth Summit, as well as the Youth Activity Fund Consultation.

The Localities Officer presented the report and provided the following highlights:

- The Youth Summit was a success and young people provided feedback on what they would like to see in their local areas.
- Photographs of the Youth Summit were referred to.
- The Youth Activity Fund Consultation that was carried out online, targeted children through schools, BREEZE events etc. Young children in the Inner North East Community Committee area expressed they would like to see more events tailored to Cooking, Outdoor Adventure, Arts & Crafts, Music, Dance and Multi-Sports.
- 92 survey responses received in the Inner North East Community Committee area.

Members commended the work that had gone into the success of the Youth Summit, and it was noted that a request has been put forward to Scrutiny, to look into the great work of the Youth Summits.

The Community Committee Team Manager explained that a lot of preparation work went into identifying how the team engage with a wider group of people. It was acknowledged that typically the same group of children are targeted through the Youth Summits.

**RESOLVED** – To note:

- a) Reflections from the last 12 months (paragraphs 15 – 33)
- b) Details of the Youth Activity Fund consultation survey (paragraphs 34 - 36).
- c) That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2023/24.
- d) That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2023/24.

## **12 Date and Time of Next Meeting**

**RESOLVED** – To note the date and time of the next meeting as Monday, 4<sup>th</sup> September 2023 at 6 p.m.

The meeting concluded at 19:25.

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**Report of:** Mike Eakins, Head of Policy

**Report to:** Inner North East Community Committee

**Report author:** Luke Andrews, Intelligence & Policy Officer

**Date:** 4<sup>th</sup> September 2023

**To note**

## **Title: Best City Ambition – Refresh**

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### **Purpose of report**

1. To provide the Inner North East Community Committee with an update on the Best City Ambition refresh: [Leeds Best City Ambition.pdf](#) and to gather input from Elected Members and residents.

### **Main issues**

2. The presentation is intended to provide the Inner North East Community Committee with an update of the Best City Ambition refresh.
3. The presentation provides the Inner North East Community Committee with an overview of the Best City Ambition, linking the discussion to local issues relevant to the specific committee area.
4. The agenda item also provides elected member and the public the opportunity to provide feedback to the Strategy & Resources Service relating to the Best City Ambition and approaches to communication and engagement going forward.

### **Recommendations**

5. Elected Members are asked to note the contents of the presentation that will be provided by officers from Intelligence & Policy.

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North East Community Committee

**Report author:** Zahir Lunat

**Date:** 4<sup>th</sup> September 2023

**To note**

## **Title: Lifelong Learning Community Courses**

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### **Purpose of report**

1. To provide the Inner North East Community Committee with an update on what Leeds University could offer Adults who wants to return back to education and to gather input from Elected Members and residents.

### **Main issues**

2. The presentation is intended to provide the Inner North East Community Committee with an update on what the Community Outreach Team could offer in terms of courses in the community.
3. The verbal report is provided at the specific request of the Community Committee.

### **Recommendations**

4. Elected Members are asked to note the contents of the presentation that will be provided by staff from Leeds University.

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Zahir Lunat – Localities Officer

**Date:** 4 September 2023

**For Decision**

## **Inner North East Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2023/24.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g., safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee March 2018 that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the Community Committee ward that it was generated in. At the INE Finance Sub Group meeting on 9 July 2020 it was agreed that decisions for CIL needs to be agreed at the relevant ward meeting or by contacting the 3 Ward Councillors. The exception is if the funding is over £25k it needs to be agreed at INE Finance Sub Group and ratified at INE Community Committee meeting.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.

12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
  - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors).
  - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. Wellbeing Fund applications and Youth Activity Fund applications are considered at Finance and Policy Sub Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee; Chapel Allerton, Moortown and Roundhay. The sub group makes the recommendations to award funding for projects which is then ratified by the Inner North East Community Committee.
17. Members are asked to review the minimum conditions as set out in **paragraph 14** of this report, consider whether any amendments are required and approve such conditions for operation in 2023/2024. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

18. The Inner North East Community Committee Finance Sub Group would like to make Members aware that in future years there may be a decrease in funds allocated to the ward pot funding due to the reduction in Wellbeing Budget over the last 5 years.

**Wellbeing Budget Position 2023/24**

19. The total revenue budget approved by Executive Board for 2023/24 was **£74,338.00** **Table 1** shows a carry forward figure of **£90,769.56** which includes underspends from projects completed in 2022/23. **£31,699.16** represents wellbeing allocated to projects in 2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£133,408.40**. A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. Community Committee is asked to note that, at the time of writing the report, there is currently a remaining balance of **£22,819.79**.

22. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing Revenue 2023/24**

<b>INCOME: 2023/24</b>	<b>£74,338.00</b>
<b>Balance brought forward from previous year</b>	<b>£90,769.56</b>
<b>Less projects brought forward from previous year</b>	<b>£31,699.16</b>
<b>TOTAL AVAILABLE: 2023/24</b>	<b>£133,408.40</b>

<b>Area wide ring-fenced projects</b>	<b>£</b>
Ward Pot (Included 3 x £8k injection per ward as at 01.04.2023)	£53,080.57
Community Engagement	£1,500.00
Festive Lights	£23,466.00
CCTV (Chapeltown)	£3,000.00
<b>Total spend: Area wide ring-fenced projects</b>	<b>£81,046.57</b>

<b>Area wide ward projects</b>	<b>£</b>
Active Communities Project 2023-24 Online for Adults and Elders	£5,550.00
Irish Arts and Cultural Activities and Events	£1,115.00
SEND Activity Day	£1,000.00
Summer Bands in Leeds Parks 2023	£1,650.00
Public Access Defibrillator Pads	£120.00
Improving Gledhow Lake	£5,000.00
Getting Older Staying Healthy	£1,943.50
Meanwood Valley Bioblitz	£1,800.00
Changing Tables & Education Tables	£2,763.00
Prince Phillip Centre PHAB Club	£1,635.54
Windrush 75 Celebration	£1,565.00
Chapelton CMC Playscheme	£2,000.00
Meanwood Junior Playscheme	£1,300.00
Prince Phillip Playscheme	£2,100.00
<b>Total Spend:</b>	<b>£29,542.04</b>
<b>Remaining Available Balance:</b>	<b>£22,819.79</b>

**23. Project Title:** First base

**Name of Group or Organisation:** Firstbase

**Total Project Cost:** £28,300.00

**Amount proposed:** £5,940.00 (Wellbeing) 2023-24

**Amount agreed:** £3,000.00 (Wellbeing) 2023-24

**Wards covered:** Chapel Allerton, Moortown & Roundhay

**Project Description:** Young people will improve their musical prowess and learn new technological skills, as well as gain an understanding of how the music business works.

We wish to continue offering our very successful and oversubscribed open access music workshops to young people aged 13-25, delivered from our Young People's Resource Centre (Archway on Roundhay Road). We will continue to focus on working with some of the most disadvantaged young people in inner city Leeds, including those who are living independently, are disengaged from education, are unemployed, have mental health issues and/or experiencing other difficulties. Young people decide their own programme of musical learning, working alone or with others, and along with support from 3 experienced tutors/musicians create their own lyrics and/or music, using DJ equipment, live instruments and music programmes. They will improve their musical prowess and learn new technological skills, as well as gain an understanding of how the music business works. They will perform live wherever possible, including at the Black Music Festival and Leeds Carnival, as they have done in previous years. They are also supported to upload their work onto music platforms, e.g., YouTube, with their own music videos.

We are applying for funding from yourselves for one weekly session from 4.30 – 6.30pm for 40 weeks. The amount requested covers 3 tutors, refreshments and travel (where necessary) for young people, as well as some expenses to support public performances, and an amount for replacement equipment, e.g., headphones and software upgrades.

The building and use of utilities are offered free of charge.

We envisage working with 60 young people over the period in this one session.

#### **Community Committee Priorities:**

- **Health & wellbeing** - Improving mental health – reducing social isolation.
- **Resilient Communities** - building strong, cohesive communities, raising aspirations, Improve community confidence, reassurance and cohesion.
- **Child Friendly City** – Provide activities for young people and give them a voice and influence.
- **Good Growth** – Improving skills, promoting a vibrant city, Improve employment opportunities and access to training.

#### **24. Project Title:** Growing together at Oakwood Hall

**Name of Group or Organisation:** The Conservation Volunteers

**Total Project Cost:** £18,000.00

**Amount proposed:** £8,000.00 (Wellbeing) 2023-24

**Amount agreed:** £5,442.00 (Wellbeing) 2023-24

**Wards covered:** Chapel Allerton, Moortown & Roundhay

**Project Description:** Growing together at Oakwood Hall

Oakwood Hall Green Gym takes place in the grounds of a Community Links residential home and training centre. The group currently consists of 23 volunteers on the active case load who all joined the group for support with mental health. The group was meeting once a week for sessions focussing on improving physical and mental health and reducing social isolation through practical environmental activities. Through consultation with the

participants in the group, through conversations with Community Link and other local residential mental health services, through mental health professionals that utilise the training centre and through local organisations supporting older people we have developed a year long programme of peer based support for older people in the Inner North East area of Leeds. The project lost funding at the end of last financial year (end of March 2023). The group has been unable to run but we have continued remote support. Several group members from the Inner North East areas of Leeds have seen a sharp decline in their mental and physical health since the sessions went on hold, with more than one needing direct medical and hospital treatment for declining health conditions that had previously been managed.

We would like to use the funding to contribute towards:

- 33 environmental action days promoting health, wellbeing and social inclusion in older people in the Leeds Inner North East wards.
- Work with the older people within the existing group and local older people's organisations in Inner North East Leeds to develop a programme of peer led support sessions for older people in Inner North East Leeds to improve health and reduce isolation.
- Run an open day for the residents of Inner North East Leeds.
- Support 8 sessions over the course of the 8 month period where older people of Inner North East Leeds will run outreach projects for people using residential mental health services in the wards.

#### **Community Committee Priorities:**

- Best City for Business - Provide opportunities for people to get jobs, volunteer or learn new skills.
- Best City for Communities - Increase community activity & local residents' involvement in decision making. Work with our partners to improve services in our local neighbourhoods. Enhance the quality of our parks and public spaces. Develop and make better use of community assets.
- Best City for Health & Wellbeing - Promote healthy lifestyles and tackle health inequalities. Improve access and engagement in sport and cultural activities.

**25. Project Title:** BM Wellbeing Village Event

**Name of Group or Organisation:** BM Wellbeing Village

**Total Project Cost:** £3,732.00

**Amount proposed:** £1,016.00 (Wellbeing) 2023-24

**Amount agreed:** £508.00 (Wellbeing) 2023-24

**Wards covered:** Chapel Allerton, Moortown & Roundhay

**Project Description:** BM Wellbeing Village Event

As part of our stage 2 development of the BM Wellbeing Village concept, our aim is to develop a comprehensive website which will incorporate details of local professionals who facilitate physical/mental health services, information about diet/nutrition, updates around current local/national health guidance or initiatives, training opportunities, events staged locally and opportunities to share good practice. In addition, we will continue to engage with the local Leeds community both electronically and face to face about same. This will be

facilitated through our '**BM Wellbeing Village Annual Event**', this year taking place at the 'Civic Hall, Leeds City Centre on the 24<sup>th</sup> September 2023 from 12:00 noon – 17:00pm.

With our aim for a match funding approach, monies received will assist specifically with hosting our annual '**Invest in Yourself**' wellbeing event on the 24<sup>th</sup> September 2023. This will include marketing material, venue hire/key-note speaker costs, refreshments for volunteers and speakers, administration, audio-visual requirements and transport costs. Our match funding will be to obtain refreshments, flyer design, event management source/purchase interactive digital engagement software and enhance our social media presence.

The itinerary for the event will include an electronic interactive engagement/ice breaker session, key-note speakers from physical/mental health services, small group break-out sessions to engage delegates, digital and hardcopy feedback opportunities, wellbeing stalls, a panel session, testimonies from clients and a raffle. My partner Errol Brown and I will project manage the event and benchmark costs for website development/equipment requirements. We have secured four volunteers to assist us on the lead up to the event and on the day.

We aim to attract approximately 200 delegates to the event which will include representation from delegates who identify as a member of one or more of the protected characteristics (as defined by the Equality Act 2010).

**26. Project Title:** Holy Rosary Community Room Refurbishment

**Name of Group or Organisation:** Holy Rosary Church (Diocese of Leeds)

**Total Project Cost:** £189,241.00

**Amount proposed:** £5,000.00 (Wellbeing) 2023-24 £5,000.00 (CIL) 2023-24

**Amount agreed:** £5,000.00 (Wellbeing) 2023-24

**Wards covered:** Chapel Allerton, Moortown & Roundhay

**Project Description:** Holy Rosary Community Room Refurbishment

We are seeking support to help us maximise the potential of the Community Room at the rear of the Holy Rosary Church in Chapeltown. The Community Room was first created as a subdivision of the nave of the church in 1987. Over the years it has been a greatly valued space for parish and a growing number of community activities. It has been very well used but it is now in urgent need of refurbishment. We have received a growing number of requests from local charities and third sector organisations e.g., Feel Good Factor to use the large space for groups and activities which reduce social isolation, promote health, address the impact of the cost-of-living crisis. The proposed works comprise of 1. Conversion of the existing WCs into two accessible toilets suitable for the needs of those with mobility issues, and those caring for young children (the focus of this grant request). 2. Replacement of the existing kitchen including the installation of a water boiler. 3. Installation of a separate boiler and heating system so the Community Room can be heated independently from the Church. This will be significantly more energy efficient and help us to control the temperature in the room better. 4. Replacement of the flooring throughout. 5. Redecoration of the Community Room and smaller associated rooms. 6. Creation of a new independent entrance which will further enable local external community groups and organisations to use the space. The works will ensure that the Community Room is once again fit for purpose and better equipped to welcome groups of all ages, cultures, abilities and need. Indeed, we are already in discussion with several partner organisations who are keen to use our space to facilitate activities that will benefit the local community. We expect

this to include Stay-and-Play sessions, a Friendship Group, and also a Community Market to combat food poverty. One local charity (Feel Good Factor) has expressed interest in running weekly social groups and a men's group from the Community Room, since it will provide a space larger than they currently have in their premises locally. Another local faith group would like access to the Community Room, which will include a kitchen, to host a weekly lunch for isolated older people. Following the refurbishment, community groups such as the 'Knit and Natter' group and soup lunches will be able to resume. The Community Room is also greatly valued by the local Eritrean Community and used for its weekly "Community Family Day" which includes intergenerational activities and language and culture lessons for children and young people. Similarly, our Community Room is home to the local Faith and Light Group which has forty regular members and brings together people with an intellectual disability, their families and friends. We are also home to a Community Table Tennis club who meet weekly.

**27. Project Title:** Mandela Resources

**Name of Group or Organisation:** Leeds City Council (Youth Service)

**Total Project Cost:** £374.00

**Amount proposed:** £374.00 (YAF) 2023-24

**Amount agreed:** £374.00 (YAF) 2023-24

**Wards covered:** Chapel Allerton, Moortown & Roundhay

**Project Description:** Mandela Resources

We are applying for this funding to support the purchase of new resources for our Centre Based provision at the Mandela Centre. We have recently begun to re-establish our provision at the Mandela Centre (Sat 14:00-16:00 and Sun 12:00-14:00) and we are seeing good attendance from local Young People.

Following the use of the Centre as a testing site over the period of the pandemic, unfortunately some of our resources have been misplaced and are no longer present at the centre. The awarding of funding would allow for new resources to be ordered and through consultation with Young People ensure that any funding awarded will be maximised to its full potential.

**Delegated Decisions (DDN)**

**28.** Since the last Community Committee meeting on the 12<sup>th</sup> June 2023, the following project has been considered and approved by DDN:

**Project Title:** 13th RadhaRaman Folk Festival 2023

**Name of Group or Organisation:** RadhaRaman Society

**Total Project Cost:** £7,200.00

**Amount proposed:** £2,500.00 (Wellbeing) 2023-24 (£2,500.00 IE CC)

**Amount agreed:** £500.00 (Wellbeing) 2023-24

**Wards covered:** Chapel Allerton, Moortown & Roundhay

**Declined Projects**

**29.** Since the last Community Committee meeting on the 12<sup>th</sup> June 2023 no project was declined.

## Ward Pots Budget (incorporating skips) 2023/24

30. The total available for spend in the Inner North East Community Committee in **2023/24** including carry forward from previous year was **£53,080.57**. There is currently a remaining balance **£46,669.11** detailed in **Table 2**.

**TABLE 2: Ward Pots 2023/24**

Ward Pots	£	Ward Split		
		Chapel Allerton	Moortown	Roundhay
<b>Ward Pots</b>	<b>£53,080.57</b>	<b>£ 11,577.65</b>	<b>£ 19,512.55</b>	<b>£ 21,990.37</b>
Chapel Allerton and Chapeltown Barrier Troughs	£650.00	£650.00		
Chapeltown Community Netball Club	£871.00	£871.00		
Moor Allerton Hall Inclusive Summer Fair	£950.00			£950.00
Reflections of Carnival Mural	£1,500.00	£1,500.00		
Copgrove Road Bin	£250.00			£250.00
Meanwood Park Playground – Climbing Frame Repair	£1,300.00		£1,300.00	
Girl Guiding Leeds Volunteer Campaign	£500.00	£100.00	£400.00	
Lidgett Lane Allotment Association	£195.23			£195.23
Gledhow Valley Allotments	£195.23	£195.23		
<b>Total Spend</b>	<b>£6,411.23</b>	<b>£3,316.23</b>	<b>£1,700.00</b>	<b>£1,395.23</b>

<b>Balance remaining (Total/Per ward)</b>	<b>£46,669.11</b>	<b>£8,261.42</b>	<b>£ 17,812.55</b>	<b>£20,595.14</b>
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### Youth Activities Fund Position 2023/24

31. The total available for spend in the Inner North East Community Committee in 2023/24 including carry forward from previous year was **£40,301.21**.
32. The Community Committee is asked to note that so far, a total of **£40,929.50** has been allocated to projects, as listed in **Table 3**.
33. The Community Committee is also asked to note that there is a remaining balance of **£374.71** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 3: Youth Activities Fund 2023/24**

	£
<b>INCOME: 2023/24</b>	<b>£38,955.00</b>
<b>Balance brought forward from previous year</b>	<b>£48,898.56</b>
<b>Less projects brought forward from previous year 2022/23</b>	<b>£47,552.35</b>
<b>TOTAL AVAILABLE: 2023/24</b>	<b>£40,301.21</b>
<b>Plus duplicate payment refund – LCC Flavour Catering</b>	<b>£1,003.00</b>
<b>TOTAL AVAILABLE: Including Refund as above</b>	<b>£41,304.21</b>

<b>Ward Projects</b>	
Feel Good Holiday Club	£1,059.00
Meanwood Community Youth Theatre	£3,794.00
RJC Dance Activity Camps 2023-24	£6,000.00
Art Camp @ Aldertree Primary school 2023/24	£1,400.00
Art Camp @ Aldertree Primary School 2023/24	£5,000.00
CYDC Real Chance Health Multi Sports Camp	£3,330.00
MVUF Environment Summer Playscheme	£4,574.00
New Horizon Summer Youth Project	£1,100.00

Feel Good Holiday Club	£2,500.00
Multi-Sport Activity Camp with Swimming	£5,450.00
Meanwood Olympics	£2,422.50
Holiday Activity Fund	£500.00
LCC - Mini Breeze	£3,800.00
<b>Total</b>	<b>£40,929.50</b>
<b>Balance remaining</b>	<b>£374.71</b>

### Capital Budget 2023/24

34. The Community Committee is asked to note that there is now **£3,948.00** total available to the Inner North East Community Committee. Members are asked to note the Capital allocation broken down and summarised in **Table 5**.

**TABLE 4: Capital 2023/24**

	£
<b>Available Balance 1 April 2023</b>	<b>£8,948.00</b>
Chapel Allerton Playground	£5,000.00
<b>Remaining Balance</b>	<b>£3,948.00</b>

### Community Infrastructure Levy (CIL) Budget 2023/24

35. The Community Committee is asked to note that there is now **£81,293.54** total available to the Inner North East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6** which includes spend.

**TABLE 5: Community Infrastructure Levy (CIL) 2023/24**

	INE (£)	Chapel Allerton	Moortown	Roundhay
<b>Balance as of 1<sup>st</sup> April 2023</b>	<b>£72,349.98</b>	<b>£21,144.72</b>	<b>£8,053.32</b>	<b>£43,151.94</b>
<b>Injection 1 - May 2023</b>	<b>£13,943.56</b>	<b>£8,497.73</b>	<b>£928.23</b>	<b>£4,517.61</b>
<b>Holy Rosary Community Room Refurbishment</b>		<b>£5,000.00</b>		

<b>Remaining Balance</b>	<b>£81,293.54</b>	<b>£24,642.45</b>	<b>£8,981.55</b>	<b>£47,669.55</b>
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## **Corporate Considerations**

### **Consultation and Engagement**

36. The Community Committee has previously been consulted on the projects detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

37. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

38. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

39. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

40. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

41. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

**42.** The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

**43.** Members are asked to consider/approve:

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 19).
- b. Wellbeing proposals for consideration and approval (paragraph 23 – 27).
- c. Details of the projects approved via Delegated Decision (paragraph 28).
- d. Details of the projects Declined (paragraph 29).
- e. Details of Skips & Ward Pots (Table 2) (paragraph 30).
- f. Details of the Youth Activities Fund (YAF) position (Table 3) (paragraph 31).
- g. Details of the Capital Budget (Table 4) (paragraph 34).
- h. Details of the Community Infrastructure Levy Budget (Table 5) (paragraph 35).



**Report of:** Head of Locality Partnerships

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Localities Officer - Zahir Lunat

**Date:** 4 September 2023

for consideration

## Inner North East Community Committee – Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

#### Updates by theme

#### Children & Young People: Councillor Zara Hussain

3. Leeds's annual Breeze in the Park event took place on Monday 31<sup>st</sup> July (12pm to 5.30pm) at Scott Hall Playing Fields. The event featured a packed schedule of sports, games, art, music and other fun activities, all designed to add some memorable extra sparkle and shine to the school holidays. Children and their parents braved the rainy weather and attended in their hundreds to enjoy the activities that was on offer.
4. The Breeze in The Park events had two main sessions, one running from midday to 2.30pm and the second from 3pm to 5.30pm. The adverse weather didn't deter local

children from attending the event albeit the attendance was low compared to the previous year.



## Employment and Skills: Cllr Sharon Hamilton

### Universal Credit

5. The number of people who are claiming Universal Credit (UC) due to unemployment, as of May 2023, in the Inner North East Community Committee area is 3,727. This is an increase of 106% since March 2020, and an increase of 52 claimants on the previous month.
  
6. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner North East Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2023		May 2023	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	46,811	9.0%	47,079	9.0%
<b>Inner North East</b>	<b>1,814</b>	<b>4.0%</b>	<b>3,675</b>	<b>8.1%</b>	<b>3,727</b>	<b>8.2%</b>
Chapel Allerton	1,019	6.1%	1,973	11.8%	2,013	12.0%
Moortown	355	2.5%	790	5.5%	791	5.6%
Roundhay	440	3.1%	912	6.4%	923	6.4%

*\*Rate shows the number of claimants not in employment as a percentage of the working age population*

### Employment and Skills (E&S) Activities and Provision

7. The table below shows the number of people supported by the E&S Service from the Inner North East Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Mar)	2022/23 (Apr – Mar)	2021/22 (Apr – Mar)	2022/23 (Apr – Mar)	2021/22 (Apr – Mar)	2022/23 (Apr – Mar)
<b>Inner North East</b>	<b>1,001</b>	<b>1,356</b>	<b>256</b>	<b>260</b>	<b>217</b>	<b>404</b>
Chapel Allerton	570	754	139	134	94	177
Moortown	216	278	56	71	56	99
Roundhay	215	324	61	55	67	128

### **During April 2022 – March 2023**

- 14,179 people accessed the Service, 1,356 of whom were residents from the Inner North East.
- Supported 2,999 people into work, 260 of whom were residents from the Inner North East. Customers were supported into work across all sectors with the largest numbers in, construction, health and care including childcares, manufacturing, ICT, digital and comms.
- Supported 3,753 people to improve their skills, 404 of whom were from the Inner North East.

8. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.

9. All Jobshops are open, 5 days a week for face-to-face appointments which includes Reginald and City Centre Community Hubs. There is a pop up Jobshop at Moor Allerton Community Hub on Thursday 9:00 – 17:00.

10. Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which include face to face, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.

11. Between April 2022 - March 2023, in the Inner North East, 36 courses were delivered at 12 venues. 489 residents have accessed a course. In addition, there were 50 courses delivered on-line.

12. ESOL support will continue to be delivered at City Centre Hub, Chapeltown Childrens Centre, Hillcrest Academy and Gipton Childrens Centre from September 2023.

13. Between April 2022 - March 2023, 15 Developing You Health and Wellbeing courses, a pre-employability programme which helps people to become happier, healthier and move closer towards employment were delivered across the city, 123 people completed the course and 24 of whom were supported into work. Developing You courses were developed and delivered to people with Learning Disabilities, 18 people completed the course and are being supported by the Employment Hub to support progression to further learning, employment or volunteering.
14. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>
15. Delivering in partnership the Connecting Communities to Health and Care Careers work focuses on narrowing inequalities with a one system approach across the sector, adapting recruitment methods and building on the good practice in the system, targeting the Priority Wards. The pathways that are being delivered provide people with a supported programme into Administration and Care roles within the NHS and Adult Social Care. There are functional skills (Maths, English and ESOL) support provided to upskill individuals to the required entry level for their pathway of choice. Since February 2022, 422 people, 51% of whom were from the Priority Wards have attended the information sessions, 167 have achieved a qualification and 174 people have been supported into work. New pathways that have been developed for Children's Residential, Care Practitioner roles and Care Navigators within GP Practices and will be delivered from September 2023. For further information please visit: [Health and Care Careers](#).
16. Within the last year the Service has supported 342 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

### **Delivered Events and Activities**

- **Informed Choices** supported school careers events and parents evenings and delivered Apprenticeship awareness sessions, engaging with 10,535 young people, 458 parents/carers and 409 teachers.
- **Next Steps** support for young people following GCSE or A Level results is hosted on Start in Leeds [Next Steps after School or College](#).
- **Connecting Communities to Health and Care Careers** delivered 28 information sessions between January and July 2023 at 7 venues across the city, five of the LCC Community Hubs, Age UK and One Community Centre
- **Jobs Fairs** 19 recruitment events delivered since April 2023 at 10 venues across the city, seven LCC Community Hubs, Wetherby Community Hub, Farnley Community centre and the White Rose Shopping Centre.
- **Leeds Community Learning and Employer Provider Apprenticeships Celebration Awards 2023** took place on 18<sup>th</sup> July 2023 at Civic Hall to celebrate the

accomplishments of all learners and tutors and embrace their future progression into further/higher education, volunteering and/or employment.

- **SEND Next Choices Event**, Getting Ready for Adult Life took place on 29<sup>th</sup> June 2023 at Leeds First Direct Arena. The event was aimed at supporting young people who have Special Educational Needs and Disabilities (SEND). A total of 67 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities, leisure activities and along with other specific support. 2,200 young people attended with very positive feedback.
- **Financial Wellbeing Events** delivered in partnership with Credit Union, Yorkshire Water and Leeds City Council, Housing, Jobshops for residents concerned with the rising cost of living. Support provided included debt advice and employment assistance
  - Compton Community Hub on 15<sup>th</sup> June 2023. 20 people attended.
  - Burmantofts Community Hub on 13<sup>th</sup> July 2023. 60 people attended.
- **Leeds Apprenticeship Recruitment Fair (LARF)** took place on 6<sup>th</sup> February 2023 at Leeds First Direct Arena. A total of 106 organisations participated and 8,000 visitors attended.
  - 78% of visitors were either more likely to start an Apprenticeship or more interested in an Apprenticeship since attending the event.
  - 85% of visitors would recommend the event to a friend.
- **Family Learning Festival** was delivered on the 16<sup>th</sup> February 2023 at the Carriageworks Theatre, approx. 150 people participating along with 25 exhibitors from across the Community Learning sector. Local skills providers, colleges, universities, employment advisors attended to provide advice for anyone looking to develop their skills further or to plan their next steps.
- **Reducing Re-Offending** construction recruitment events took place on 24<sup>th</sup> January 2023 and 19<sup>th</sup> July 2023 at HMP Leeds, 5 construction companies attended offering employment opportunities. 77 serving prisoners engaged with the advisors who delivered employability support sessions.

### **Planned Events and Activities**

- **Connecting Communities to Health and Care Careers** information sessions are planned to be delivered at the following venues:
  - Richmond Hill Community Centre on Thursday 17<sup>th</sup> August 2023
  - Reginald Centre on Thursday 24<sup>th</sup> August 2023
  - Dewsbury Road Community Hub on Wednesday 30<sup>th</sup> August and Friday 6<sup>th</sup> October 2023
  - Compton Community Hub on Friday 1<sup>st</sup> September 2023
  - City Centre Community Hub on Thursday 7<sup>th</sup> September 2023
  - Beeston Community Centre on Monday 11<sup>th</sup> September 2023
  - Kentmere Community Centre on Tuesday 19<sup>th</sup> September 2023
  - Armley Community Hub on Friday 20<sup>th</sup> October 2023
- **The Leeds Digital Careers Fair (LDCF) 2023** will take place on 26<sup>th</sup> September 2023, at Leeds First Direct Arena. The event is aimed at those exploring a career in tech and digital. Attendees will be given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available. For further information and to book please visit: [Leeds Digital Careers Fair 2023](#).
- **Reducing Re-Offending** a jobs fair to take place at HMP Wealstun on 28<sup>th</sup> September 2023. The event will offer support to prisoners due for release. A range of employers, from different sectors, are attending alongside Employment and Skills Advisors.

- **The Leeds Creative Skills Festival (LCSF)** will take place on 20<sup>th</sup> November 2023 at Leeds First Direct Arena. The event will showcase the wide range of opportunities within the creative and culture sector. There will be a range of employers and providers as well as interactive activities and information sessions. For further information and to book please visit: [Leeds Creative Skills Festival 2023](https://www.leeds.gov.uk/leeds-creative-skills-festival-2023).

### **Further Information**

17. The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:

- Facebook: <https://www.facebook.com/eandsleeds>
- Twitter: <https://twitter.com/eandsleeds>
- Instagram: <https://www.instagram.com/eandsleeds>
- LinkedIn: <https://www.linkedin.com/company/employment-and-skills-leeds-city-council/>
- YouTube: <https://www.youtube.com/@employmentandskills>

18. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: <https://bit.ly/opportunitiesinleeds>

19. For further information on Employment and Skills services and the support available please visit: <https://employmentskillsleeds.co.uk>

20. The Employment and Skills Business Newsletter was launched in March 2023, which provides information and resources to support businesses' workforce needs across the city. The newsletter will be published every 2 months to approximately 2,700 subscribers. To find out more please visit: [www.inclusivegrowthleeds.com](http://www.inclusivegrowthleeds.com)

### **Health & Well Being: Councillor Eileen Taylor**

### **Community Committee Health and Wellbeing Report**

### **World Suicide Prevention Day**

21. World Suicide Prevention Day is marked on September 10<sup>th</sup> each year to promote worldwide action to prevent suicides. Various events and activities are held during this time to raise awareness that suicide is a major preventable cause of early death. Every person lost to suicide is someone's partner, child, friend, neighbour and/or colleague and their death will hugely affect people in their family, workplace, and community. We can all play a vital role in reducing and preventing suicide by making people comfortable to talk about suicide and mental health through encouraging people to have these conversations.

22. The West Yorkshire Check in With Your Mate campaign aims to promote these conversations and to raise awareness of the factors and signs that may lead to suicide, inspiring people to start conversations about mental health with the men in their life - at home, in the community and at work – potentially saving lives.

### **Heatwave and Health: comms toolkit**

23. The summer weather/heatwave comms toolkit has been available for use across the city with copy and assets for bulletins and social media.

24. The messages are based around the new impact based alert system. The heat health alert system is operated by UKHSA in partnership with the Met Office and is outlined below:

- Green (summer preparedness) – general preparedness and awareness raising.
- Yellow (response) - where impacts may be expected for those who are particularly vulnerable or where the confidence in the weather forecast for more severe periods of heat is low.
- Amber (enhanced response) - for situations where impacts are expected across the population.
- Red (emergency response) - significant risk to life for even the healthy population.

25. The toolkit was made available during the Heatwave campaign for use by agencies and groups to support residents.

### **Winter vaccines rollout: Building vaccine confidence for higher risk populations**

26. Free webinars were offered during August in preparation for the vaccine rollout which begins in September. Various dates and times were offered to raise awareness of the rollout programme and information that can be passed on to residents in the city.

### **Climate change workshop 6 September, 2.00pm to 3.00pm**

27. The directors of public health in Y&H have made climate change one of their priorities for collaboration across the 15 local authorities. A strand of the action plan is a CPD programme based on the insight and learning from the survey sent out to all DPH's earlier in the year.

28. Climate change is the single biggest threat to population health. Public health professionals have a key role to play in climate mitigation and adaptation and drawing attention to the health co-benefits of addressing the factors that drive

climate change. Their in-depth understanding of health inequalities is crucial to ensure that climate change does not further compromise the health of the most vulnerable.

### **Better Conversations**

29. Part of the Leeds Health and Care Academy, these skill sessions are open to anyone working in health and social care in Leeds. The workshops aim to enable health and care colleagues to deliver and encourage more collaborative conversations, primarily between a health and care professional and patient or service user, or when speaking to members of the public.

30. Three learning packages are on offer:

- Level 1 – eLearning – introducing the principles of better conversations – a 60-minute session.
- Level 2 – virtual interactive workshop – better conversations: reflective practice (28 September, 22 November and 14 December).
- Level 3 – in-person workshop – better conversations: a personalised approach to conversations (13 September and 17 October).

### **Rightsizing campaign**

31. People aged 50 and over living in West Yorkshire are being targeted with an innovative new campaign to help them 'rightsized' and find a home that's right for them. The aim of the 'rightsizing' campaign is to help people choose where they live before other factors, such as ill health, make that decision for them.

### **Drowning Prevention**

32. During the summer, the risk to young people through accidental drowning increases significantly. When the weather is hot young people can be tempted to go for a dip in the local river or reservoir, but swimming in open waters is extremely dangerous.

33. The Royal Life Saving Society [website](#) also provides information and resources on water safety education.

### **Annual flu report**

34. UKHSA's annual report has been published and summarises the levels of influenza (flu) across the UK for the winter period, 2022 to 2023. The analysis indicates that excess deaths in England associated with flu were higher (14,500) than the average figure (13,500) for the five years before the pandemic. This is the highest figure since the 2017 to 2018 season, when there were 22,500 excess deaths associated with flu.

## Community Safety: Councillor Mohammed Rafique

### LASBT EAST

		% Change on previous month
Current East Caseload	171	+ 4%
Cases Open in last Month	34	+ 10%
Closed Cases in last Month	40	+ 8%
% of active citywide caseload	36%	

Current Cases in Inner North East = 21

Cases Opened in the last 3 months by ward:

- Chapel Allerton = 10 of which 2 x Noise, 8 x ASB
- Moortown = 6 of which 2 x Noise, 4 x ASB
- Roundhay = 1 of which 1 x ASB

#### Key Issues:

35. Citywide Nuisance Vehicle PSPO is now live and enforceable, and it is hoped that this will help to address the ongoing vehicle related issues at adjacent to Roundhay Park (West Avenue etc).
36. Good partnership working from the case officer dealing with youth nuisance at Moortown Park.
37. Good partnership work in dealing with the issues around a fast food outlet on Chapeltown Road with involvement from Environmental Protection Team, Planning, Licensing, LASBT and the police - LASBT have served a Premises Closure warning.

#### Leeds HAP Panel

#### Engagement/Involvement

38. Your Place event (On-Line walkabout) is being planned. Community yet to be determined.
39. Awaiting information as to future of Team Beckhills. Maureen Lilleywhite assisting with transfer of leadership, name etc.
40. Button Hill group currently in danger of total collapse following resignation of the chair. Meeting to take place with residents to try to resurrect.

41. 17 August sees Housing Leeds join other partners at an information event at Brackenwood Community Association including local housing staff and use of the mobile office.

### **Housing Advisory Panels**

42. INE HAP started the year in April 2023 with a budget of £27,897.97 following a reduction of 10% to budget (including a carry-over from last year of £1,018.19).
43. To date funding of £3,570.00 has been approved.
44. Still have vacancies for Housing Leeds residents on the Inner North East Housing Advisory Panel and they are actively looking to recruit.

### **Community Payback/Skill Mill/Green Guardians**

45. Community Payback – Have now commenced completing projects and are now accepting new referrals though no contract with Housing Leeds.
46. Skill Mill – Contract period now completed so currently no referrals being accepted.
47. Green Guardians – Contract declined by INE HAP on cost - £8,200 – up from £7,000.

### **Working In Partnership**

48. Continued work with community organisations – e.g., InterAct, BCA, Childrens Centre etc.
49. Continue to assist groups identifying funding opportunities through Funding Leeds.
50. Potential for a garden competition in one ward or whole area but will need early confirmation to allow planning. These have been held in other areas to some success and created positive news stories. Would need backing from ward members.
51. Potential work with both Meanwood Valley Urban Farm and Friends of Meanwood Park Playground to look at assisting with funding training.

### **Estate Management Walkabouts/Home Visits**

52. Quarter 1 Estate Walkabouts were completed during May – June period and Quarter 2 Walkabouts are schedule to take place in October 2023.
53. In terms of the annual home visits 2766 have been completed in the Inner North East area. Of these 1972 were general home visits and 794 were priority visits.

### **Housing Anti-Social Behaviour**

54. There were 14 active ASB cases with Housing Leeds of these 3 were referred to LASBT. No major increase from previous months only a slight increase compared to the same period last year.

55. Housing Officers contacting tenants to review outstanding cases, and to close any historic cases where situations have improved.
56. Monthly audits/review of all active cases carried out monthly by Team Leaders – this is on-going, recent audit completed June 2024.
57. Have police officers working within the team to share information at regular LASBT meetings. Maria Wheeler from LASBT also working closely with Housing Officers.
58. Partnership approach with LASBT continuing with monthly meetings to discuss casework.

**Environment: Councillor Jordan Bowden  
Cleaner Neighbourhoods Team (CNT)**

59. Plans are in place for the Leeds West Indian Carnival which takes place on Monday 28th August 2023. The CNT team have been busy planning the logistics for the event and will be present during and after the event for the big clean up.
60. There has been ongoing work in the Inner North East area regarding cutting back on vegetation/cleaning the ginnels. Several ginnels have been cleaned up over the last few months.
61. Concerns have been raised by ward members about a number of unauthorised charity bins on Chapeltown Road. Cleaner Neighbourhoods Team will write to the owners for them to remove the bins within a certain time period. If they fail to do so the Council has powers to remove the bins.
62. Leeds Federated (Housing Association) organised a community litter pick around the Stonegate's area in Meanwood. Leeds Fed provided litter picking equipment and refreshments at Meanwood Community Centre. Leeds Fed tenants from the area assisted with the litter pick along with green fingered councillors from Moortown ward who helped the volunteers to make their area cleaner and greener.



### **Neighbourhood Centres Update**

63. A business is interested in seeing more activity underway by businesses to help Roundhay and Oakwood shopping areas. A more detailed discussion is being arranged for next month with the chair of Oakwood Traders and Residents Association to see what help the Neighbourhood Centres Co-ordinator can provide businesses in Chapel Allerton, Moortown and Roundhay wards, along with the other 30 wards around the city who receives the weekly update of news to help local businesses and develop local neighbourhood centres.

### **Climate, Energy and Greenspaces**

#### **Streetscene Grounds Maintenance**

64. Grass cutting is progressing as expected. The contractor deployed additional resources (Saturday working and Monday – Thursday until 7pm) for a limited period during May and June following the spring flush of growth and to address the clearance of daffodil areas. Hedge cut 2 will commence towards the end of August after bird nesting season. Relaxed mowing within INE area has been completed (1.2m strip unless adjacent to residential properties).

65. Non-working days can cause some delays which will impact on mowing and spraying schedules. The last non-working day during mowing season will be the late August bank holiday. During the school summer holidays, parked cars and members of the public present on larger communal plots can cause minor impact to schedules or result in plots intentionally left where it is not possible to cut at the time of visit (or same working day).

66. The second round of weed spraying has recently commenced and should take around 6 weeks to complete with a further 6 weeks to fully die back. Teams are due in Chapel Allerton Ward (weather permitting) by 18<sup>th</sup> August and are then due to visit Moortown, then Roundhay wards. Recent wet weather will have an impact on progress.

### **Leeds Quality Parks**

67. Assessments are under way and including those in the Inner North East area - Chapel Allerton, Norma Hutchinson, Meanwood and Potternewton.

### **Other Updates from the Inner North East Area Leeds 2023**

68. My LEEDS 2023 is a celebration of all the people and stories that make up the City of Leeds. Who better to shine a light on the amazing communities of Leeds and tell their stories than the people themselves? My LEEDS 2023 will see people across Leeds come together in a city-wide celebration taking place in every ward.

69. My LEEDS 2023 is all about celebrating the power of community, they've been working collaboratively with local people to create a series of events across the wards. They are shining a spotlight on the wonderful people that make up our city.

70. 33 Neighbourhood Hosts have been championing their local communities and have been developing a series of events across every corner in Leeds this summer.

71. The Neighbourhood Hosts have been vital to this project. They've been designing and delivering events in My LEEDS Summer and working with artist Keith Khan, who's created The Gift, an artwork for the city with a motif for each ward.

72. A number of events has already taken place in Moortown and Roundhay Wards and local ward members have attended them and engaged with the general public, key services, performers and stall holders. Events in Chapel Allerton ward are due to take place in August.



### **Meanwood Olympics**

73. Inspired by the London Olympics in 2012, the Meanwood Olympics held at Woodhouse Cricket Club invites families across the city to get involved with sports, games, arts and craft.

74. The summer of activities have already begun, the next fun day will be held on Wednesday August 16 from 12pm-3pm, after which every child who participated will receive a medal from the Lord Mayor and Leeds Rhinos players.

75. Maureen Lillywhite, a community development worker at InterACT, organised the first ever Meanwood Olympics 12 years ago, with every game from dodgeball to the egg and spoon race. Each year, more organisations have got involved to support the event and make the summer holidays more memorable for children and families.





### **Consultation and Engagement**

76. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

77. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

78. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Best City Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People’s Plan
- Safer and Stronger Communities Plan
- Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

79. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

80. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

81. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

## **Conclusions**

82. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

83. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

84. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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